



CONSTITUTION

(Amended August 2, 2014)

1. Preamble

The Cassels and Adjoining Lakes Association has been founded for people in the area lakes and river listed below who are interested in an organization to work for their common good. The Association concerns itself with taking an interest in everything, which may contribute, to the health, pleasure, comfort and security of those living seasonally and permanently in the area.

All members are encouraged to reflect the general feeling of C.A.L.A. and to bring their needs to the attention of the Association. This is an area where mankind and nature should live harmoniously together. Its forests and waters are centuries old. Our objective is to conserve the natural scenic beauty of the area and sustain the quality of life for this and future generations.

2. Name

The Association shall be called The Cassels and Adjoining Lakes Association or C.A.L.A.

3. Jurisdiction

C.A.L.A. shall be representative of the areas surrounding the following lakes and river.

Cassels	Obashkong
Snake Island	Net
Caribou	Blueberry
Sunrise	Lorrain
Reuben	Fourbass
Rabbit	Matabitchuan River

This jurisdiction may be amended by a simple majority vote at a general meeting of the membership.

4. Membership

- 4.1 Any individual property owner or lessee on the above lakes systems and who supports the objectives of the Association may become a voting member. Any other individual may become an associate, junior or life member. Upon payment of the appropriate membership fee, the member shall enjoy full membership privileges and voting rights applicable to that type of membership. See Table 1.
- 4.2 Application for membership shall be made to the Membership Committee and accompanied by the current year's dues.
- 4.3 Annual term of membership is from January 1st to December 31st.
- 4.4 The amount set for dues may be amended if necessary by a majority vote at the Annual General Meeting
- 4.5 Membership fees are due January 1st for the current year.
- 4.6 Only those voting members whom are in good standing (i.e. paid up) shall have the right to vote.
- 4.7 Nomination for life membership may be made by at least three voting members. The nomination letter shall describe service by the nominated person and rendered to the Association in pursuit of the Association's aims and objectives. It should clearly describe why the person is worthy of such recognition. The Executive Committee upon a simple majority vote may award life membership. In addition, all active members, upon reaching 80 years of age, are eligible to become life members upon identification to the Executive that the member has reached that age and provided that the member has been active for at least the past five years. For this purpose, active shall mean has been a paid-up member with no more than one break of one year in the past five years. The type of Life Member shall be the same as the type of membership held for at least three of the past 5 years (ie Voting Member, Associate Member).

5.0 Annual General Meeting

- 5.1 An annual general meeting of the Association shall be held on or about the August long weekend in each year.
- 5.2 The purpose of the meeting will be to receive annual reports, to elect if necessary the Executive for the ensuing term and to transact other business.

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- 5.3 Each voting member in good standing represented at the Annual General Meeting shall have one vote on each motion put to the meeting. Motions will be passed by a simple majority of votes by a show of hands except changes to the constitution, which will require a two-thirds majority vote.
- 5.4 Proxies are not accepted.
- 5.5 When electing the Executive, where more than the required number of officers are nominated and stand for election, the election shall be by ballot. In addition to nominations from the floor, written nominations will be accepted up to the date of the annual general meeting by providing the nomination to the President, Vice-President or Secretary. The written nomination must state the name of the nominee, the position nominated for, and be signed and dated by the Nominator and Secunder. The Nominee must sign stating that he/she will accept the nomination. The names of nominees by this process will be read out at the election portion of the Annual General Meeting. The Nominee and Nominators must all be Voting Members in good standing at the time of the nomination.
- 5.6 During the period for nominations and elections of officers, the Annual General Meeting shall be presided over by a temporary chairman appointed by the chairman for this purpose at this meeting.
- 5.7 All officers and directors shall be nominated and elected at the August General Meeting of the Association. The term of office is three years.
- 5.8 The Executive shall consist of a President, Vice-President, Secretary, Treasurer and six Directors. The immediate Past-President of the Association shall be a member of the Executive Committee with a voice but without vote.
- 5.9 Ten voting members shall constitute a quorum for the holding of an annual general meeting duly called.
- 5.10 Elections of Directors shall be staggered such that each year two directors are elected.
- 5.11 If any member of the Executive is unable to complete their term of office, the Executive may nominate and elect a replacement “pro-tem” (for the time being) until the following annual general meeting.
- 5.12 The Chairman only votes to break a tie.

6.0 Executive and Executive Meetings

- 6.1 Between annual general meetings, the management, control of the affairs, funds and property of the Association shall be vested in the Executive Committee, subject only to the Constitution.
- 6.2 Executive meetings will be held on or about the long weekends in May, July and September or at the call of the chair. Any member is welcome to attend.
- 6.3 Five members of the Executive shall constitute a quorum.
- 6.4 Only members of the Executive with the exception of the Immediate Past-President vote at the Executive meetings.

7. Funds, Signing and Fiscal Year

The funds of the Association shall be in the keeping of the Treasurer who shall deposit these funds in a Canadian bank or trust company convenient to the Treasurer and approved by the Executive. The Treasurer shall make payments for the Association by cheque on the said bank or trust company account, with the exception of petty cash payments for which the Treasurer will account by voucher.

The signing officers are the President, Vice-President and Treasurer with cheques to be signed by any two of the three.

The fiscal year of the Association shall be the calendar year.

A budget should be drawn up before December 31st by the President, Vice-President, Treasurer and Secretary for the ensuing fiscal year and presented for approval at the May Executive meeting.

Any expenditure not part of the approved budget shall be brought forward, moved, seconded and voted on at an Executive meeting or at the Annual General Meeting.

The Treasurer shall close the books of the Association on December 31st of each year and have the books audited.

The Treasurer shall present the Financial Statement for the previous year and the budget for the current year at the Annual General Meeting.

8. Standing Committees

The Executive may appoint Standing Committees as required. The Executive Committee may disband these as their need ceases by simple majority vote.

Each standing Committee shall deliver an annual report at the Annual General Meeting.

9. Amendments

9.1 Amendments to the Constitution may only be made at the Annual General Meeting after due notice of motion, and passed by a two-thirds majority of the quorum. Postmarked mailings showing a minimum of one month prior to the date of the Annual General Meeting shall be considered “due notice.”